



Government of West Bengal  
**Office of the Block Development Officer**

Garhbeta-I Development Block

P.O. :: Garhbeta, Dist. - Paschim Medinipur :: PIN - 721127

Fax/Phone:- 03227-267492/265053/18003453203(Toll Free)

Email: [bdo.garh1@yahoo.com](mailto:bdo.garh1@yahoo.com) & [bdo.garh1@gmail.com](mailto:bdo.garh1@gmail.com)

**NOTICE INVITING QUOTATION**

**Quotation Notice No.- 12/G-I BDO**

**Dated: 05/06/2025**

Sealed quotation are hereby invited from bonafide sweet shop owners / sweet suppliers for supply of Peda & Goja at FPS along with plastic zip packet for each sweet which will be distributed among the inhabitants of the Garhbeta-I Development Block as Prasad i.c.w. celebration for the recent inauguration of the Jagannathdham Cultural Complex, Digha.

The details specification of each sweet is mentioned below :-

Sl No	Name of the sweet with specification	Quantity	Maximum rate per pice (in rs.) Including packaging, GST ,etc. (all taxes)	Time allowed For Completion & mode of delivery	Remarks
1	2	3	4	5	6
1.	<b>Sweet Peda</b> Diameter 4.8 cm, Thickness 1.1 cm, Weight 20 gm Primary ingredients:- Milk, Milk Solid (Khoya/Khir) Sugar and Cardamom Colour:- Yellowish	As per requirement	Rs. 10.00 per piece including zip packet	Supply the sweets in good condition to the FPS under Garhbeta -I Dev. Block from 17/06/2025 and the full supply to be completed by 27/06/2025	
2.	<b>Sweet Goja</b> Length 3.2 cm, Height 3.1 cm, Weight 60 gm Primary ingredients:- Flour, Ghee, Khoya/Khir, Sugar, Sugar Serum and Jaiphal Colour:- Brownish	As per requirement	Rs. 10.00 per piece including zip packet		

**Eligibility Criteria for Participation in tender & Information to Bidders.**

1. The intending bidders should have experience of making the sweet. Interested supplier may bid for the supply of the sweets in their own letter head in sealed cover, to be dropped at the Tender Box placed in the chamber of the undersigned within the date specified for dropping the quotation mentioned below.
2. The rate should be quoted clearly in figure as well as in words for each sweet (including zip packet) for the supply.
3. The supplier are only needed to supply the sweets to the concerned FPS in good condition from 17/06/2025 and the full supply to be completed by 27/06/2025.
4. Self-attested copies of Trade license, Pan card, upto date IT Return, GST Registration Certificate and upto date return must be submitted in appropriate cover. The Tender Committee will have sole discretion to decide the eligibility of, the suppliers on the basis of his/her submitted documents and evaluation and reserves the right to refuse any explanation to the Suppliers without assigning any reason thereof.



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5. FSSAI LICENCE holder will be given priority for participating the bid.
6. Manufacturing of items will start only after inspection of the production centre from the end of Tender Inviting Authority,
7. The intending bidders should know the fact 'that the rates are inclusive all duties, taxes, royalties, cess and other levies payable by the Supplier'.
8. The rates are inclusive of packaging. Packets, Boxes and all other packaging material.
9. Sweet items to be prepared maintaining all existing statutory provisions of hygiene and health.
10. Sweet items should have 10 days shelf life. Each sweet item is to be delivered in a food graded zip packet.
11. During packaging all standard protocol of hygiene and health should be maintained strictly.
12. In this tender no arbitration will be allowed.
13. All the related documents are to be produced IN ORIGINAL to this office as and when asked for.
14. No Mobilization/Secured advance will be allowed to selected agency.
15. The intending bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 05(five) years.
16. Time and schedule are the essence of the contract which should be strictly adhered to.
17. Tender Committee reserves the right to reject any or whole tender without assigning any reason thereof.
18. **Date & Time Schedule:-**

Sl. No.	Particulars	Date & Time
1	Date of Floating of NIQ Documents	05.06.2025
2	Bid Submission Start Date	05.06.2025
3	Bid Submission Closing / Dropping	12.06.2025
4	Bid Opening Date & Time	13.06.2025 at 12 PM

- **BID SUBMISSION PLACE-** Office of the Block Development Officer, Garhbeta-I Block, Paschim Medinipur,
- **BID OPENING PLACE-** Office of the Block Development Officer, Garhbeta-I Block, Paschim Medinipur.

**Documents to be enclosed along with the Tender :**

- Pan Card.
- Upto date IT Return.
- GST Registration and upto date return.
- FSSAI License, (if available).
- Others documents as mentioned in Eligibility Criteria/Terms and Condition.



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**Terms and Conditions:**

- 1) The sweets should be of best quality assured which will be tested by the Food Quality Control Officer of Govt. of West Bengal. Any discrepancy found in the quality of the sweet, will not be tolerated at any stage.
- 2) No damage sweets will be received by the office of the concerned FPS
- 3) The quantity of the sweets to be supplied will be intimated from time to time from the office of the undersigned after fixation of the rate with the accepted quotationer.
- 4) No preconditioned rate will be accepted.
- 5) All the rates of works are inclusive of all taxes, cess, levy, octroi, royalty, transportation, loading, unloading, stacking, etc including all other incidental charges therein.
- 6) The Successful Tenderer, herein after called the Contractor, will have to execute an agreement on a Non-Judicial Stamp worth Rs. 10/- only.
- 7) Time & Cost over-run will not be permitted. In case of work not being completed by the supplier within the stipulated 'time-frame, necessary Penal measure, in the tune of deduction of an amount, as decided by the Tender Committee.
- 8) The payment for the work will be made after successful supply of the required quantity of the sweets maintaining the standard throughout the batches as specified from the office of the undersigned.
- 9) Sub-allotment of work under any circumstances will not be permitted.
- 10) Escalation claimed by the Agency will not be entertained by the Authority.
- 11) Work will be executed and Payment will be made on the basis of Actual work done and availability of fund. In this respect the decision of the tender Committee in consultation with the technical persons will be final.
- 12) Updated financial Rules and guidelines are applicable.
- 13) Intending quotationer may come to the office of the undersigned for enquiry regarding the matter at any office day from 11:00 AM to 04:00 PM.

  
Block Development Officer  
Garhbeta-I Development Block  
Block Development Officer  
Garhbeta-I Dev. Block  
Garhbeta :: Paschim Medinipur

**Memo No. 1546 (8)**

**Dated: 05/06/2025**

**Copy Forwarded for favour of kind information to:-**

1. The District Magistrate, Paschim Medinipur
2. Addl. District Magistrate(G), PaschimMedinipur
3. Sub Divisional Officer, Medinipur Sadar Sub Division, Paschim Medinipur
4. The Sabhapati, Garhbeta –I Panchayat Samiti.
5. The Pradhan, \_\_\_\_\_ (all) Gram Panchayat.
6. The AHC, Garhbeta – I Dev. Block.
7. The Cashier, Garhbeta – I Dev. Block.
8. Office Notice Board

  
Block Development Officer  
Garhbeta-I Development Block  
Block Development Officer  
Garhbeta-I Dev. Block  
Garhbeta :: Paschim Medinipur