



Government of West Bengal
Office of the Programme Officer
Mahatma Gandhi National Rural Employment Guaranty Act
(MGNREGA CELL)
Garhbeta-I Development Block, Paschim Medinipur

NOTICE INVITING e-QUOTATION

Quotation No.: WBPMID/GBT1/PO/MGNREGA/NIQ-05(12)/2020-21, Dated 24/08/2020

Sealed QUOTATION are hereby invited for the undertaking the work as per description below, from the bonafide, reliable, resourceful and experienced manufacturers having credential in supply of any types of works and they have to abide by the following conditions. (Submission of Bid through online)

Sl. No.	Name of the work	Tendered Amount (Rs.)	Earnest Money (Rs.)	Cost of Tender Documents & others (Rs.)	Period of Completion	Eligibility of Supplier
01.	Rates of different type of materials related of MGNREGS works at Agra G.P.	Nil	Nil	Rs-0.00 copy of tender document to be purchased by the successful bidder at the time of agreement	31st March, 2021	The bonafide supplier having sufficient experience in supply of any type of Work. Work Value not less than 5,00,000.00 of work within last 3(Three) Years
02.	Rates of different type of materials related of MGNREGS works at Amkopa G.P.	Nil	Nil	Rs-0.00 copy of tender document to be purchased by the successful bidder at the time of agreement	31st March, 2021	The bonafide supplier having sufficient experience in supply of any type of Work. Work Value not less than 5,00,000.00 of work within last 3(Three) Years
03.	Rates of different type of materials related of MGNREGS works at Amlagora G.P.	Nil	Nil	Rs-0.00 copy of tender document to be purchased by the successful bidder at the time of agreement	31st March, 2021	The bonafide supplier having sufficient experience in supply of any type of Work. Work Value not less than 5,00,000.00 of work within last 3(Three) Years
04.	Rates of different type of materials related of MGNREGS works at Baramura G.P.	Nil	Nil	Rs-0.00 copy of tender document to be purchased by the successful bidder at the time of agreement	31st March, 2021	The bonafide supplier having sufficient experience in supply of any type of Work. Work Value not less than 5,00,000.00 of work within last 3(Three) Years
05.	Rates of different type of materials related of MGNREGS works at Benachapra G.P.	Nil	Nil	Rs-0.00 copy of tender document to be purchased by the successful bidder at the time of agreement	31st March, 2021	The bonafide supplier having sufficient experience in supply of any type of Work. Work Value not less than 5,00,000.00 of work within last 3(Three) Years
06.	Rates of different type of materials related of MGNREGS works at Dhadika G.P.	Nil	Nil	Rs-0.00 copy of tender document to be purchased by the successful bidder at the time of agreement	31st March, 2021	The bonafide supplier having sufficient experience in supply of any type of Work. Work Value not less than 5,00,000.00 of work within last 3(Three) Years
07.	Rates of different type of materials related of MGNREGS works at Garanga G.P.	Nil	Nil	Rs-0.00 copy of tender document to be purchased by the successful bidder at the time of agreement	31st March, 2021	The bonafide supplier having sufficient experience in supply of any type of Work. Work Value not less than 5,00,000.00 of work within last 3(Three) Years

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Sl. No.	Name of the work	Tendered Amount (Rs.)	Earnest Money (Rs.)	Cost of Tender Documents & others (Rs.)	Period of Completion	Eligibility of Supplier
08.	Rates of different type of materials related of MGNREGS works at Garhbeta G.P.	Nil	Nil	Rs-0.00 copy of tender document to be purchased by the successful bidder at the time of agreement	31st March, 2021	The bonafide supplier having sufficient experience in supply of any type of Work. Work Value not less than 5,00,000.00 of work within last 3(Three) Years
09.	Rates of different type of materials related of MGNREGS works at Katrauttarbil G.P.	Nil	Nil	Rs-0.00 copy of tender document to be purchased by the successful bidder at the time of agreement	31st March, 2021	The bonafide supplier having sufficient experience in supply of any type of Work. Work Value not less than 5,00,000.00 of work within last 3(Three) Years
10.	Rates of different type of materials related of MGNREGS works at Kharkusma G.P.	Nil	Nil	Rs-0.00 copy of tender document to be purchased by the successful bidder at the time of agreement	31st March, 2021	The bonafide supplier having sufficient experience in supply of any type of Work. Work Value not less than 5,00,000.00 of work within last 3(Three) Years
11.	Rates of different type of materials related of MGNREGS works at Sandhipur G.P.	Nil	Nil	Rs-0.00 copy of tender document to be purchased by the successful bidder at the time of agreement	31st March, 2021	The bonafide supplier having sufficient experience in supply of any type of Work. Work Value not less than 5,00,000.00 of work within last 3(Three) Years
12.	Rates of different type of materials related of MGNREGS works at Shyamnagar G.P.	Nil	Nil	Rs-0.00 copy of tender document to be purchased by the successful bidder at the time of agreement	31st March, 2021	The bonafide supplier having sufficient experience in supply of any type of Work. Work Value not less than 5,00,000.00 of work within last 3(Three) Years

- (1) In the event of e-filing, intending bidder may download the tender documents from the website: directly with the help of Digital Signature Certificate & necessary cost of EMD to be remitted through online (NEFT/Net Banking).
- (2) Technical Bid & Financial Bid are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>
- (3) Eligibility criteria for participation in the tender:-
 - (i) (a) Resourceful contractors.
(b) Subletting of contract is strictly prohibited.
Clarification: Certificate of Work completion within West Bengal only will be considered as credential, in completion report must be mention Tender No, work order no and signature with engineering wings only.
 - (ii) Valid Trade License, P-Tax, Receipt challan **for the current year**, saral for the last year, Pan Card , GSTTIN no Certificate along with challan of last quarter to be accompanied with the Technical Bid Documents, Income Tax Acknowledgement Receipt for AY- 2016-17/2017-18/2018-19/2019-20 to be submitted. [Non statutory Documents]
 - (iii) Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern.
- 4) No mobilization /secured advance **will be allowed.**
- 5) **Bids shall remain valid** for a period not less than 120 days (One Hundred Twenty) from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
- 6) Agencies shall have to arrange for storage of materials, labour shed etc. at their own cost and responsibility. **Constructional Labour Welfare Cess @ 1(one) %** of cost of construction will be deducted from every Bill of the selected agency. **In connection with the work, Arbitration will not be allowed.** The Clause No. 25 of 2911(ii) is to be considered as deleted clause vide gazette notification no 558/SPW-13th December, 2011.

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Visit us on : - <https://www.bdogarhbeta1.com/tender-new/>

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i. **Important Information : - (Date & Time schedule)**

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. Documents (online) (Publishing Date)	24.08.2020
2	Documents download/sale start date (Online)	25.08.2020 at 10.00 A.M
3	Documents download/sale end date (Online)	31.08.2020 upto 06.00 P.M
4	Bid submission start date (On line)	25.08.2020 at 10.00 A.M
5	Bid Submission closing (On line)	31.08.2020 upto 06.00 P.M
6	Bid opening date for Technical Proposals (Online)	03.09.2020 at 11.00 A.M
7	Date of uploading list for Technically Qualified Bidder (Online)	As per Notice
8	Date & Place for opening of Financial Proposal (Online)	As per Notice
9	Date of uploading list for Financially Qualified Bidder (Online)	As per Notice

LOCATION OF CRITICAL EVENT ; BID OPENING PLACE**OFFICE OF THE BLOCK DEVELOPMENT OFFICER
GARHBETA-I, PASCHIM MEDINIPUR**

- 11) All the Prospective Bidders shall have to execute the work in such a manner so that appropriate service level of the work is kept during progress of work to the successful completion of the work to the entire satisfaction of the Engineer-in-Charge may be considered towards release of full "Security Deposit". **Clause-17 of 2911/2911 (i)/2911 (ii) form is revised in connection to release of Security deposit as per order no 177-CRC/2M-57/2008 dated 12/07/12 of PWD.**
A retention towards Performance Security amounting to 10 (ten) percent of the billed amount shall be made by the Executive Officer from 1st R.A. bill to Final bill. No interest would be paid on the Performance Security Deposit.
- 12) All Bidders are requested to present in the **Office of the Garhbeta-I Block Development Officer**, during opening the financial bid Block Dev. Officer may call **fresh tender** after opening of the said bid to obtain the suitable rate further, if it is required. No objections in this respect will be entertained raised by any Bidder who will present during opening of bid, or from any Bidder who will absent at the time of opening of Financial Bid. No informal Bidder will be entertained in the Bid further.
- (b) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
1. (A) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department.
- (B) Block Development officer, GARHBETA-I DEV. BLOCK reserves the right to reject/cancel any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.
- (C) BLOCK DEVELOPMENT OFFICER, GARHBETA-I DEV. BLOCK reserves the right to issue any corrigendum to the NIT or cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
- (15) Respective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' before tendering the bids.
- (16) Conditional/Incomplete tender will not be accepted.
- (17) No price preference is allowed for the bidder and no escalation of price is allowed in any circumstances throughout the validity of the tender, execution of the work or before receiving the full payment.
- (18) If any bidder withdraws his/her offer before acceptance or refuse within a reasonable time without giving any under this circle for minimum period of 1(one) year.
- (20) During the scrutiny, if it come to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the tender and that application will be out rightly rejected without any prejudice.
- (21) Before issuance of the **WORK ORDER**, the tender inviting authority may verify the credential and other original documents of the lowest bidder if required. After verification if it is found that the documents submitted by the lowest bidder is either manufactured or false in that case work order will not be issued in favour of the said bidder under any circumstances.
- (23) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence

- (i) N.I.T.
(ii) Technical Bid.
(iii) Financial Bid.

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(24) Qualification Criteria: -

The tender inviting & Accepting Authority through an "Evaluation Committee" will determine the eligibility of each bidder. The financial offer of the prospective bidder will be considered only if the bidder qualifies in the Technical Bid. If any document submitted by a bidder is either manufacture or false, in such cases the eligibility of the bidder will be out rightly rejected at any stage without any prejudice. The decision of **BLOCK DEVELOPMENT OFFICER, GARHBETA-I DEV. BLOCK** will be final and no challenge against such decision will be entertained.

(25) Issuance of work order as well as payment will depend on availability of fund and no claim what so ever will be entertained for delay of Issuance of work order as well as payment, if any. Intending bidders may consider these criteria quoting their rates.

(26) Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall while uploading any tender for and on behalf of such company or firm, invariably upload a **copy of registered power of attorney** showing clear authorization in his favour by the rest of the directors of such company or the partners of such firm to upload such tender. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act,

(27) The successful bidder has to execute an agreement in West Bengal Form No. 2911 (ii) before final acceptance of the work. The tender inviting authority is not obligated to offer work order to the lowest bidder.

(28) Tender inviting authority at his own discretion may relax minor shortfall (if any) of the qualification criteria of the participants for the interest of Government works.

INSTRUCTION TO BIDDERS SECTION – A

1. General guidance for e-Tendering -

Instructions/ Guidelines for tenders for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

2. Registration of Contractor -

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system; through logging on to <http://wbtenders.gov.in>. The contractor is to click on the link for e-Tendering site as given on the web portal.

3. Digital Signature certificate (DSC) -

Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause 2 of Guideline to Tenderer DSC is given as a USB e-Token.

4. The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

5. Participation in more than one work -

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

6. Submission of Tenders -

General process of submission, Tenders are to be submitted through online to the website in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) the documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. Technical proposal

The Technical proposal should contain scanned copies of the following further two covers (folders). All statutory and non-statutory documents copy should be self attested with rubber stamp before uploading.

A-1. Statutory Cover Containing -

- i. **Tender form no. NIT with all agenda & corrigendum** (download & upload the same digitally Signed, quoting rate will only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in 2911(ii) the tender liable to summarily rejected).

A-2. Non-statutory Cover Containing -

- i) Application for Tender
- ii) Valid Trade License (2020-21), P.Tax receipt challan (2020-21) for current year, Saral for the last year, Pan Card, Income Tax Acknowledgement Receipt for the Assessment year 2016-17/AY2017-18/AY2018-19/AY2019-20, GST Registration Certificate along with challan of last quarter.
- iii) Registered Deed of partnership Firm/ Article of Association & Memorandum (if any).
- iv) **Power of Attorney** (For Partnership Firm/ Private Limited Company, if any) or **as mentioned in SL No 26** of this NIT.
 - a. Requisite Completion Certificate for completion of at least one Similar type of work/Nature of work etc having a magnitude of at least 40 (forty) percent of the amount of the tender.
 - b. It is mandatory to may submit the Credential certificate/completion certificate(from-3) by any Government organization issued by any Engineer wings (not less than junior Engineer)
 - c. It is also mandatory to submit Payment certificate issued by the organizations.

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- d. No consumable material and no working tools & plants will be supplied from this office to the Agency. The Agency is fully responsible for arranging the same at his own cost.
- e. The rate should be quoted in **percentage both in figures as well as in words.**
- f. **Bidder should submitted individual rates for item of works, above rate quoted not accepted. Rate should be submitted at per or below if possible.**
- g. **Work order will be issued and payment would be done from the concerned Gram Panchayat under Garhbeta-I Development Block, Paschim Medinipur.**
- h. **Earnest Money (2%) will be deposited before receiving of work order.**
- vi) Registered unemployed engineers co-operative/ labour co-op societies are required to furnished valid bye-laws, registration certificate, current audit report, valid clearance certificate of A.R.C.S for the current financial year.
- vii) The prospective bidder should owner arrange through lease hold arrangement the required plant and machineries conclusive proof of ownership/ arrangement (if any) must be submitted.

Note : - Failure of submission of any of the above mentioned documents (as stated in A1 & A2) if applicable to a bidder, will render the tender liable to summarily rejected for both statutory & non statutory cover.

B. Financial proposal

- i. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the contractor is to quote the rate (percentage above/ below/ at par) online through computer in the space marked for quoting rate in the **BOQ.**
- ii. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.
1. **Penalty for suppression / distortion of facts**
Submission of false document by tendered is strictly prohibited & if found action may be referred to the appropriate authority for prosecution as per relevant IT Act with forfeiture of earnest money forthwith.

2. REJECTION OF BID

The Employer (tender accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the **Award of Contract (Final acceptance after completion of agreement in 2911 (ii))** without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (tender accepting authority) action.

3. AWARD OF CONTRACT

After issuing provisional work order to the successful bidder, the bidder have to purchase 2911 (ii) & schedule from the office and submit the same after filling up properly within stipulated period mentioned in Provisional order for agreement with The Government. Award of Contract will be issued accordingly.

Block Development Officer

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Programme Officer, MGNREGA Cell
Garhbeta-I Development Block

DATE:- 24/08/2020

MEMO NO:- 518 /1(11) / MGNREGA

Copy forwarded for information and circulation to the :-

1. The Sabhadhipati, Paschim Medinipur Zilla Parishad.
2. The District Magistrate, Paschim Medinipur (General Section).
3. The Additional District Magistrate & A.D.P.C, Paschim Medinipur
4. The Additional Executive Officer, Paschim Medinipur Zilla Parishad.
5. The Sub Divisional Officer, Ghatal Sub-Division, Paschim Medinipur.
6. District Nodal Officer, MGNREGA Cell, Paschim Medinipur.
7. The Sabhapati, Garhbeta-I Panchayat Samity.
8. Block Development Officer (all) under Paschim Medinipur District
9. The A.H.C., Garhbeta-I Block. He is requested to arrange to display this notice in the notice board of the office of the undersigned.
10. The Pradhan (All) of Gram Panchayat under Garhbeta-I Development Block.
11. Office copy.

Block Development Officer

&

Programme Officer, MGNREGA Cell
Garhbeta-I Development Block

DATE:- 24/08/20